



Online PEO Training Instructions

STEP 1: Sign up for in-person training at

<https://www.voteloraincountyohio.gov/peo-pollworkers>

You will receive an e-mail within 72 hours of signing up that will include:

- **ZOOM LINK** for online training video
 - **PASSWORD** to access the training
 - **ASSESSMENT** (in the form of a PDF attachment).
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STEP 2: Watch the **TRAINING VIDEO** that is accessed from the **ZOOM LINK**.

When clicking on the **ZOOM LINK**, you will be asked how you wish to access the video. If you wish to join by **PHONE**, click “Join by Phone.” If you wish to join by **SPEAKER or HEADSET**, click “Join with Computer Audio.” Ensure your computer speaker is on and that the volume is turned up.

STEP 3: Complete the **ASSESSMENT** after watching the video using the enclosed **ASSESSMENT ANSWER SHEET**.

- The **TRAINING VIDEO** can be paused, rewind, and viewed multiple times. If you have any questions about the process, call **Cindie** at [\(440\) 326-5927](tel:4403265927) or **Mary** at [\(440\) 326-5906](tel:4403265906).

Online training MUST be completed before attending In-Person PEO Training