

**Lorain County Board of Elections
Spanish Language Advisory Committee**

**Meeting Minutes
Thursday, October 20, 2016, 6:00pm**

1. **Call to Order:** The October 20, 2016 meeting of the Spanish Language Advisory Committee was called to order by Paul Adams at 6:01 pm.

2. **Roll Call: Members in attendance:** Antonio Barrios, Sheila Soptelean, Richard Turner and Tomas Cabassa. **Staff in Attendance:** Paul Adams, James Kramer, Cindie Temkiewicz, Jose Soto and Barbara Aldridge.
Excused Absences: David Arredondo and Millie Narvaez

3. **Review and Approval of Minutes:** Motion was made by Sheila Soptelean to accept the September 1, 2016 minutes with corrections. The motion was seconded by Tomás Cabassa. Motion carried 4-0.

4. **Old Business:** The dates and times of the Interpreter Training classes were reviewed. Members were encouraged to attend the training. Recruitment of Bilingual Precinct Election Officials was discussed, we were pleased to announce an increase in the number of bilingual workers representing both parties. To date sixty-three (63) bilingual PEOs have been assigned to work the General Election.

5. **New Business:** Paul Adams stated that the number of vote by mail requests has increased above the 2012 requests. Mr. Adams also answered several questions from the committee regarding postmark dates for absentee ballots. The rule is ballots must be postmarked no later than the day before the election to be counted. The only exception is for military ballots they can be postmarked up to the date of the election per federal law.

6. **Adjournment:** Motion to adjourn at 6:45pm by Antonio Barrios, seconded by Richard Turner. Motion carried 4-0.

ATTEST: 
David Arredondo, Chairman

ATTEST: 
Rigoberto Reveron, Secretary