



Absentee Reporting

STEP 1: Go to the website by right clicking on the link below:

<https://lookup.boe.ohio.gov/vtrapp/lorain/avreport.aspx>

Example:

Election:

11/4/2025 General Election

Election Absentee data last updated: 09/09/25 03:00:40 PM

The first date of mailing for UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) absentee ballots is 9/19/2025. The first date of mailing for regular mail-in absentee ballots is 10/7/2025. Please take caution when creating data files. In preparation for the initial mailing, records may be marked with a future mailing date.

Output Format

- PDF Labels (Avery 5160 Format, do not scale printing)
- PDF Report
- Downloadable File (Comma Separated Values)
- Statistical Report (Update Graphs)

Include the Following Types:

- Mail
- UOCAVA Email
- Problem App
- UOCAVA Mail

Include the Following Parties in the Output:

- Democratic
- Republican
- NonPartisan (Includes 'others')
- Constitution
- Green
- Libertarian
- Socialist

Filter on Application, Ballot Send or Received Dates?

- No
- Yes

Additional Filtering:

- No Filtering
- Filter On Precinct
- Filter On District

How would you like the output sorted?

- Alphabetical (sorted by Voter Name)
- Precinct, Alphabetical (sorted by Precinct, then Voter Name)

Start Processing



STEP 2: Select Election from the drop-down menu.

Example:

Election:

11/4/2025 General Election

Select an Election Date

11/4/2025 General Election

5/6/2025 Primary/Special Election

11/5/2024 General Election

3/19/2024 Primary Election

11/7/2023 General Election

8/8/2023 Special Election

25 03:00:40 PM

(Uniformed and Overseas Citizens Absentee Voting Act) absentee ballots is 9/19/2025. The first date of mailing is 10/7/2025. Please take caution when creating data files. In preparation for the initial mailing, records may be

t scale printing)

STEP 3: Select Output Format

Output Format

- PDF Labels (Avery 5160 Format, do not scale printing)
- PDF Report
- Downloadable File (Comma Separated Values)
- Statistical Report (Update Graphs)

STEP 4: Include the Following Types

- Select the types of absentee requests you would like included in the report.

Example:

Include the Following Types:

- Mail UOCAVA Email Problem App UOCAVA Mail



STEP 5: Include the Following Parties in the Output

- Select the parties you would like in the report request.
- For **Primary Elections**, the ballot is party specific. The party reflects which ballot style the voter requested.
- For **General or Special Elections**, the party is the voter's party affiliation.

Example:

Include the Following Parties in the Output:

- Democratic Republican
 NonPartisan (Includes 'others') Constitution
 Green Libertarian
 Socialist

STEP 6: Filter on Application, Ballot Send or Received Dates?

- Select No or Yes

Filter on Application, Ballot Send or Received Dates?

- No Yes
-



STEP 7: Additional Filtering

- You may filter the requests by precinct or by district.

-Filter On Precinct: Use the drop-down menus to select the range of precincts you would like to see in the report.

Additional Filtering:

No Filtering

Filter On Precinct

Filter On District

Beginning Precinct:

0010 AMHERST CITY 1-A ▼

Ending Precinct:

0010 AMHERST CITY 1-A ▼

-Filter On District: Use the drop-down menus to select the district category and the district name.

Additional Filtering:

No Filtering

Filter On Precinct

Filter On District

Select District Category:

CITY WARDS ▼

Select District Name:

AMHERST CITY WARD-3 ▼



STEP 8: How would you like the output sorted?

- Select the way you would like the output sorted.
- You can choose to sort it alphabetically (sorted by Voter Name) or alphabetically by precinct (sorted by Precinct, then Voter Name).

How would you like the output sorted?

Alphabetical (sorted by Voter Name)

Precinct, Alphabetical (sorted by Precinct, then Voter Name)

STEP 9: Start Processing

- Select the Start Processing button.

Start Processing

STEP 10: Request Completed

Request Completed

Your file has been created successfully!

You must click on the Download My File button and save the file locally on your computer system in a location of your choosing.

Download My File

The total file size is: .95 KB



STEP 11: Download My File

- Select Download My File
- This screen will appear, and the completed file will begin to download.
- Once the file is downloaded you can open and save it.

The file is being retrieved from storage.

Please do not exit from this page until you have saved the file.

Once saved, you may navigate away from this screen.

[Go back to absentee reporting page](#)

[Go to county web site.](#)